



RENOVATION REIMBURSEMENT GRANT, EXISTING RENTAL PROPERTY \$1,500 max match per unit

The purpose of this program is to bring serviceable buildings in Phelps County up to modern standards and make them liveable, attractive assets to residents and the community.

- Grants for qualifying projects are on a “per renovated living unit” basis to address code compliance for infrastructure and other deficiencies presented by outdated spaces, including but not limited to: modernizing electric and plumbing infrastructure, HVAC, energy efficient windows and doors, ingress-egress devices, and other life safety improvements to modernize and improve habitability.
 - Developers may receive reimbursement up to \$1,500 per living unit for authorized expenses.
 - Renovation Grants may not be combined with other PCDC programs.
 - The project must be substantially completed within 12 months of approval.
 - Projects requesting more than \$5,000 total assistance requires Board approval.
 - No work, other than demolition, can begin until approval has been granted by PCDC in writing.
 - Project progress will be reviewed by PCDC staff throughout the duration of the project.
 - To qualify, Applicant must submit:
 - Completed Application signed by all owners of the building.
 - A detailed project summary.
 - Itemized budget for the project.
 - Estimates for qualifying materials and labor costs must be clearly documented on the application.
 - Sketches, renderings or drafts of the proposed project.
 - Photos of the property’s current condition.
1. Staff review and approval.



APPLICATION: Renovation Reimbursement Grant For Existing Properties

PROJECT DESCRIPTION: _____

AMOUNT OF GRANT REQUESTED: _____

APPLICANT'S NAME: _____

DOING BUSINESS AS (if applicable): _____

APPLICANT'S ADDRESS: _____

APPLICANT'S PHONE NUMBER: _____

APPLICANT'S EMAIL: _____

BUILDING NAME: _____ TOTAL RENTAL UNITS: _____

BUILDING OWNER(S): _____

PROPERTY ADDRESS: _____

PROPERTY LEGAL DESCRIPTION (attach if necessary): _____

DESCRIBE INTERIOR CONDITION _____

PROJECTED CONST. START DATE: _____ COMPLETION DATE: _____

ESTIMATED TOTAL PROJECT COST: _____

ASSESSED PROPERTY VALUE: _____ EST. VALUE AT COMPLETION: _____

SOURCE OF FINANCING: _____

PROPERTY OWNER DATE

PROPERTY OWNER DATE

PCDC REVIEW COMPLETED DATE:

ACTION RECOMMENDED: [Approve](#) / [Disapprove](#)

PCDC REPRESENTATIVE

DATE