



PCDC EXTERIOR IMPACT GRANT

GUIDELINES & APPLICATION

THIS PROGRAM PROVIDES TARGETED GRANTS FOR BUSINESS IMPROVEMENTS OUTSIDE OF DOWNTOWN DISTRICTS THAT WILL MEANINGFULLY CONTRIBUTE TO MAKING POSITIVE FIRST IMPRESSIONS IN PHELPS COUNTY COMMUNITIES.

- A. Up to \$1,000 matching grant to improve exterior appearance and branding of buildings.
- B. Limited funds are available and may be applied to projects that are impactful within corporate boundaries, territorial jurisdiction of any municipality, or in other strategically important locations at the staff's discretion.
- C. Grants are for materials and professional, non-self-performed labor.

Examples of Grant Use:	Grant does not include:
-Windows (boarded or replaced)	-Landscaping
-Doors and/or entrance modifications	-Sidewalks
-Paint	
-Masonry	
-Awnings and signs	
-Lighting or illumination	

- D. Designs and/or architectural plans will be reviewed by PCDC staff.
- E. Review and approval timeframes may take one to three weeks after submission.
- F. Work may not begin until the application is approved by staff.
- G. Projects are awarded based on aesthetic impact to the community's first impression on a visitor and residents.
- H. An approved project must be completed according to the original design. Changes must be approved in advance by the PCDC staff.
- I. Projects must be substantially completed within 6 months of grant approval.
- J. If the anticipated completion date changes at any time during the project, PCDC staff must approve an extension.
- K. Project progress may be reviewed by PCDC staff at any time.
- L. Applications must include all requested information detailed in the application form to be considered. Applicants should describe other work or phases of improvements that are envisioned for the same property even if not covered by the grant.
- M. The PCDC staff will have the authority to approve projects that have innovative or materially different solutions than stated in the guidelines provided the project delivers substantial visual enhancements.
- N. If the applicant is a tenant that is leasing or renting property, authorized representatives of the building owner and the tenant must both sign the application.



PCDC EXTERIOR IMPACT GRANT, Page 2

OWNER/APPLICANT(S): _____

PHONE: _____ E-MAIL: _____

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PROPERTY OWNER (if different than applicant) _____

PROPERTY OWNER CONTACT INFO: _____

CURRENT PROPERTY USE: _____

DESCRIBE PROPERTY CONDITION TO BE REMEDIED:

DESCRIBE PROPOSED IMPROVEMENTS (attach renderings or detailed description)

EST. PROJECT COST: _____ AMOUNT REQUESTED: _____

START DATE: _____ COMPLETION DATE: _____



CHECKLIST:

- Completed Application
- Project Summary including work not funded by grant
- Estimates for Grant funded project AND non-grant funded project
- Schematics, illustrations, photos, plans
- Photos of building's current condition

PCDC EXTERIOR IMPACT GRANT, Page 3

PCDC Staff Comments:

Date: _____

PCDC Representative

APPROVE / DISAPPROVE